ASCC Assessment Panel

Approved Minutes

Wednesday January 10, 2018 2:30pm-4:00pm

110 Denney Hall

ATTENDEES: Giusti, Hawkins, Jenkins, King, Lam, Nini, Oldroyd, Vaessin

Agenda:

1. Approval of 11-20-17 minutes
* Lam, Nini, unanimously approved
1. Review New GE Assessment Report for Engineering 5797.18
* The report was thorough and provided examples of direct methods. An appropriate Assessment Plan was included with the report. The Panel has some suggestions for improvement on any future reports:
	+ More clearly relate the data to the ELOs, especially regarding the student reflections that were provided. It was unclear if these were examples of direct or indirect methods.
	+ Explain how direct methods were evaluated relative to the ELOs. Grades are not always appropriate for assessment purposes because factors other than GE ELO achievement impact grades. Additionally, the Assessment Plan mentions percentages and the data provided mentions letter grades. Using one standard (percentages, grades, rubric scores, etc.) would be helpful.
	+ If other methods were used for direct methods (presentations, journal entries, and other assignments were mentioned in the Assessment Plan) providing examples of the assignment requirements would be useful.
	+ The report indicates how the evidence was communicated and shared with students. This section is intended to indicate how evidence was communicated with the department.
1. Review Assessment Plans for Course Set S4:
* Economics 4597
	+ Assessment Panel has questions for department before approving the plan:
		- The expected level of achievement for ELOs 2 and 3 (60% and 50% respectively) are much lower than the expected level of achievement for ELO 1. Why did the department decide to make these so low?
		- How does the rubric provided relate to the ELOs? How will the data be evaluated by individual ELO using this grading rubric? The Assessment Plan mentions a GE Scoring Rubric – is there a separate rubric used for assessment that was not provided?
		- If the grading rubric is used for assessment, clarify how the levels of achievement relate to the milestones mentioned in the assessment plan.
		- Who will evaluate the assessment report? The Assessment Plan mentions the College’s Undergraduate Studies Committee and the Associate Dean for Academic Affairs, but typically instructors or faculty within the department review the findings.
* Sociology 3597.01
	+ Assessment Panel has questions for department before approving the plan:
		- What is the expected level of achievement for ELOs 1 and 2? It is only provided for ELO.
		- ELO 2 only has 3 levels of achievement and ELO 1 and 3 have 4 levels of achievement. The Assessment Panel recommends consistency for all three ELOs.
		- Indirect methods are not required, but the Panel encourages their use.
* German 1103
	+ The Assessment Panel found the Assessment Plan to be very well done.
	+ The Assessment Plan is very clear and includes indirect and direct assessment methods.
	+ Methods of measuring achievement are appropriate and clearly relate to the ELOs.